



## Aspen Parent Portal Mobile User Guide

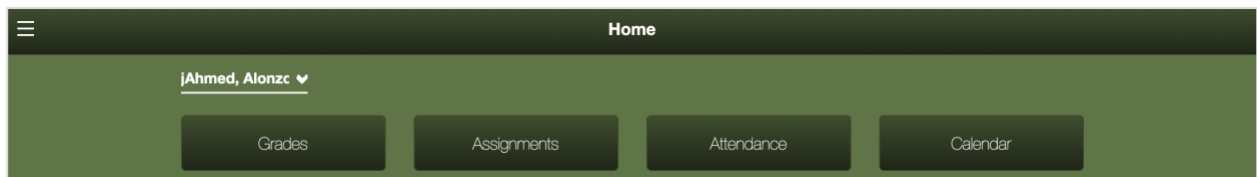
This guide makes it easy for families to monitor student progress by class, category, assignment, and attendance. Parents can also use Aspen Mobile to email teachers.

### To access the Mobile Browser:

- Open your phone browser and go to <https://aspen.dcps.dc.gov/>

**NOTE:** Aspen Mobile adjusts based on the screen size of your mobile device or browser window so what you see here may vary slightly.

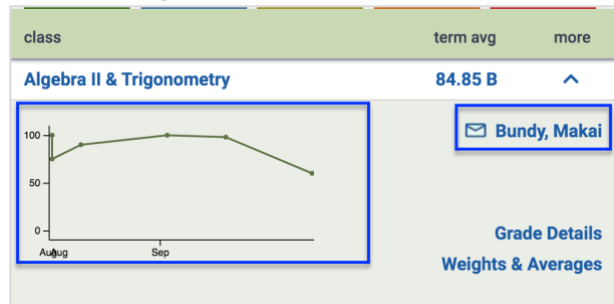
From the Home page select the **Grades** button to access the following:



- **Grades** and a current list of **classes**

class	term avg	more
<a href="#">Algebra II &amp; Trigonometry</a>	84.85 B	▼
<a href="#">Culinary Arts II</a>	87.0	▼
<a href="#">Drawing &amp; Painting II</a>	81.14	▼
<a href="#">English III</a>	82.42 B-	▼
<a href="#">Fitness &amp; Lifetime Sports II</a>	53.38	▼
<a href="#">Physics I</a>		▼
<a href="#">Spanish II</a>	77.07	▼
<a href="#">US History &amp; Geography: Gilded Age to Present</a>		▼

- Expanding the class from the ^ provides the opportunity to
  - **Email** the teacher
  - Gauge achievement



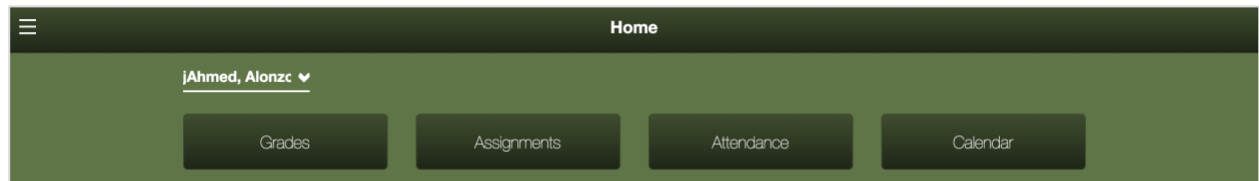
- Look at **Grade Details**

Grade Details			Back
Algebra II & Trigonometry			Current Term
Assignment Name	Grade	Date	
Assessment9	60	9/22/20	
Assessment14	98	9/10/20	
Practice/Application20	100	9/2/20	
Participation3	90	8/21/20	
Participation2	100	8/17/20	
Practice/Application18	75	8/17/20	

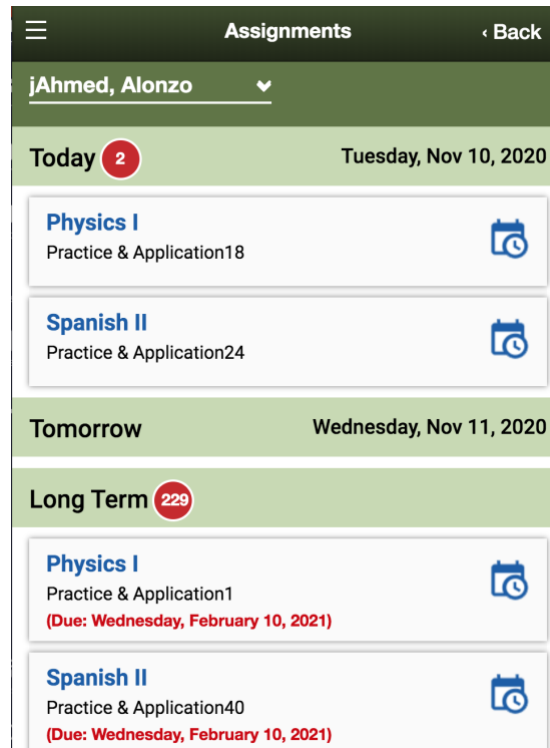
- Look at **Weights & Averages**

Weights & Avg.					Back
Algebra II & Trigonometry					
Assessment	Term 1	Term 2	Term 3	Term 4	
Avg.	79.0 C+	84.73 B	68.75 D+	82.5 B	
Weight	40.0%	40.0%	40.0%	40.0%	
Participation	Term 1	Term 2	Term 3	Term 4	
Avg.	95.0 A	80.83 B-	100.0 A	90.0 A-	
Weight	10.0%	10.0%	10.0%	10.0%	
Practice/Application	Term 1	Term 2	Term 3	Term 4	
Avg.	87.5 B+	72.5 C	60.0 F	79.79 B-	
Weight	50.0%	50.0%	50.0%	50.0%	
Overall	Posted	Posted	Posted	Posted	
Posted grade	C	C+	D+	B-	
Running Totals					
Cumulative	Avg. Over Time				
77.07 C+					

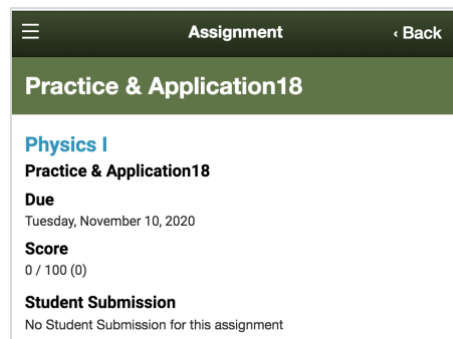
From the Home page select the **Assignments** button to access the following:



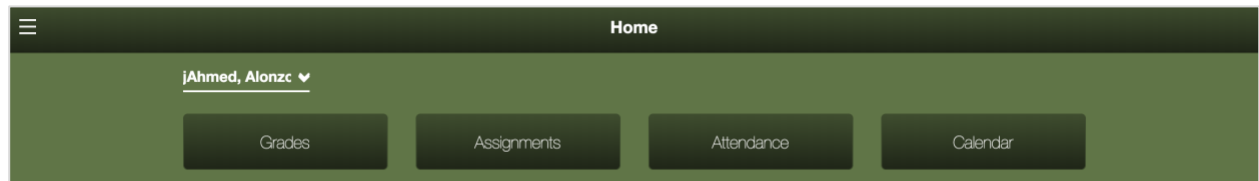
- To view current and upcoming **Assignments**



- Clicking on the assignment provides additional information



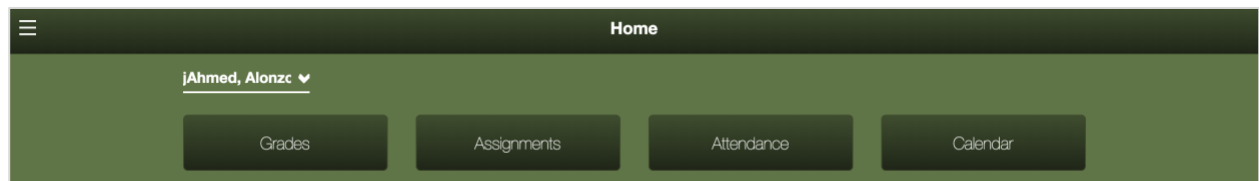
From the Home page select the **Attendance** button to access the following:



- **Attendance** for each class can be viewed

Attendance		⏮ Back	
jAhmed, Alonzo		▼	
class	absence	tardy	dismiss
Algebra II & Trigonometry	0	0	0
Culinary Arts II	0	0	0
Drawing & Painting II	0	0	0
English III	0	0	0
Fitness & Lifetime Sports II	0	0	0
General Music	0	0	0
Physics I	0	0	0
Spanish II	0	0	0
US History & Geography: Gilded Age to Present	0	0	0
	absence	tardy	dismiss

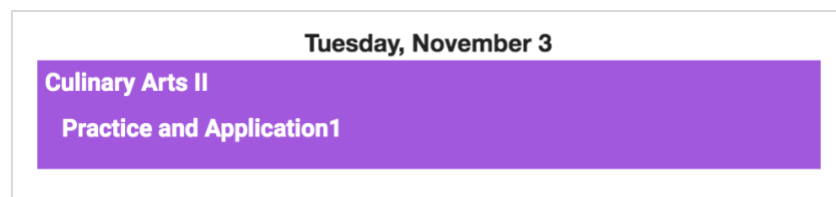
From the Home page select the **Calendar** button to access the following:



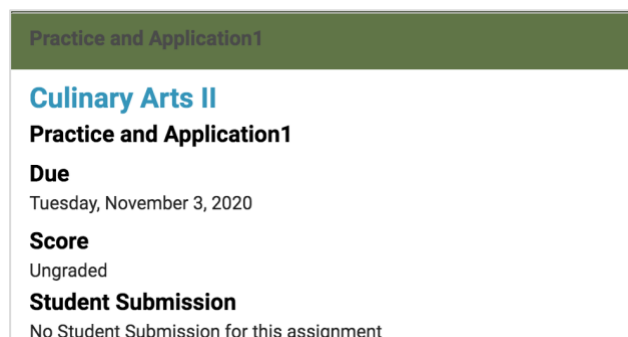
- View the assignment that have been given by the teachers

November 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Participation1 Practice & Application38	3 Practice and Application1	4 Practice/Application12	5 Participation2 Practice & Application8 Practice & Application9 +1 more	6 Participation6 Participation8	7
8	9 Participation19	10 Practice & Application18 Practice & Application24	11	12 Assessments7 Assessments6	13 participation8 practice and application7	14
15	16 Participation11 Assessments1 Participation44	17 Assessment2 Participation8	18	19	20	21

- Clicking on the assignment provides additional information



- Clicking once again

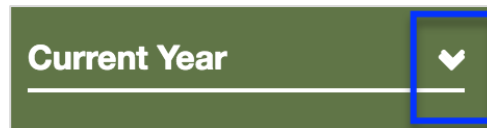


## Parent Portal Mobile Navigation Tips

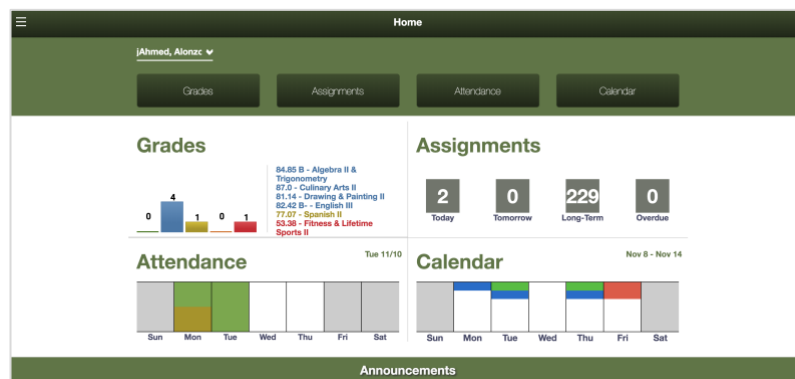
- Use the **Back** button to move between various views



- The **toggles** allow movement between years, terms, and students



- The **Home** page provides a snapshot of what can be viewed



- Select  for additional navigational tools

